

## Information for Authors

### Basic Information

The journal **SOCIETAS ET IURISPRUDENTIA** thematically focuses mainly on social relevant interdisciplinary relations on the issues of public law and private law at the national, transnational and international levels.

The journal **SOCIETAS ET IURISPRUDENTIA** offers a platform for publication of contributions in the form of:

- ✚ separate papers and scientific studies as well as scientific studies in cycles  
*the expected minimum extent related to one study covers 10 standard pages, the maximum extent is not limited;*
- ✚ essays on current social topics or events  
*the expected minimum extent related to one essay covers 5 standard pages, the maximum extent is not limited;*
- ✚ reviews on publications related to the main orientation of the journal  
*the expected minimum extent related to one review covers 3 standard pages, the maximum extent is not limited; it is recommendable to deliver also the front cover picture of the reviewed publication in the sufficient largeness;*
- ✚ information as well as reports connected with the inherent mission of the journal  
*the expected minimum extent related to one information or report covers 2 standard pages, the maximum extent is not limited; it is recommendable to deliver also photo documents or other picture material of accompanying character in the sufficient largeness.*

The journal **SOCIETAS ET IURISPRUDENTIA** is issued in an electronic on-line version four times a year, regularly on:

- ✚ March 31<sup>st</sup> – spring edition;
- ✚ June 30<sup>th</sup> – summer edition;
- ✚ September 30<sup>th</sup> – autumn edition;
- ✚ December 31<sup>st</sup> – winter edition.

The journal **SOCIETAS ET IURISPRUDENTIA** accepts and publishes exclusively only original, hitherto unpublished contributions written as the own work by authors those are submitting the contributions for publication in the journal **SOCIETAS ET IURISPRUDENTIA**.

Responsibility for compliance with all prerequisites and requirements laid on contributions published in the journal **SOCIETAS ET IURISPRUDENTIA** have:

- ✚ special supervisors within the journal's editorial board responsible for specific interdisciplinary sections in relation to the scientific aspects of contributions;
- ✚ editor in chief in relation to the formal aspects of contributions;
- ✚ executive editor in relation to the application of methodological, analytical and statistical questions in contributions.

### **Review Procedure**

Reviewing the contributions for publication in the journal **SOCIETAS ET IURISPRUDENTIA** follows with a mutually anonymous (double-blind) review procedure realized by members of journal's editorial board and in well-founded cases also by recognized experts working in corresponding areas.

Report on results of the review procedure is made and archived on standardized forms.

Comprehensive information on results of the review procedure, together with guidance on how to proceed with submitted contributions, will contribution's submitters receive through an e-mail answer immediately after receiving the reviewers' written opinions by the journal's editorial office and final judging the results of the review procedure by the editorial board.

### **Publication of Contributions**

Publication of contributions in the journal **SOCIETAS ET IURISPRUDENTIA** is realized exclusively without any contributor's claim for author's fee (royalty). Submission of contributions for publication understands the editorial office of the journal **SOCIETAS ET IURISPRUDENTIA** as a manifestation of the will of the authors, through which the authors all at once knowingly and voluntarily:

- ✚ express their own agreement with publication of submitted contribution in the journal;
- ✚ declare that the contribution presents their original, hitherto unpublished work;

- ✚ declare their own agreement with specifying their workplace and contact e-mail address in the section “Authors’ Contact List”.

Accepted can be only texts submitted for publication sent by their authors/co-authors directly and with their written permission for publication; text submissions sent mediated through non-authors or non-co-authors of a submitted text delivered to the editorial office of the journal **SOCIETAS ET IURISPRUDENTIA** cannot be accepted for the following review procedure due to the absence of the author’s/co-authors’ consent.

Favouring the English language in contributions is welcome.

Publication of the contribution texts will be provided exclusively in the bilingual Slovak-English standardized letterhead template of the journal **SOCIETAS ET IURISPRUDENTIA**, synchronously in the form of complete versions of individual journal numbers as well as in the form of single authors’ contributions. Publication process follows in corresponding sections on the journal’s official website: <http://sei.iuridica.truni.sk/international-scientific-journal/>.

### **Structure of Contribution**

#### **Title of Contribution in Original Language:**

- ✚ please specify title, eventually subtitle of contribution in original language;

#### **Title of Contribution in English:**

- ✚ please specify title, eventually subtitle of contribution in English *not required in the case of English as the language of the original;*

#### **Author of Contribution:**

- ✚ please specify author’s given name, surname and all academic degrees;

#### **Abstract in English:**

- ✚ please specify abstract in English, circa 10 rows *not required in the case of English as the language of the original;*

#### **Key Words in English:**

- ✚ please specify key words in English, circa 10 words *not required in the case of English as the language of the original;*

#### **Abstract in Original Language:**

- ✚ please specify abstract in original language, circa 10 rows;

**Key Words in Original Language:**

- ✚ please specify key words in original language, circa 10 words;

**Text of Contribution:**

- ✚ please specify in following structure: introduction, main text, conclusions; text broken down into chapters, eventually subchapters; the contribution may include sheets, charts, figures, pictures, etc., but it is necessary to indicate their sources with all obligatory bibliographic details in the full extent; notes and references to literature, please, specify in the footnote according to current bibliographic standards (ISO 690)

*Note: all obligatory bibliographic data must be included to the full extent – both in references in the footnote as well as in bibliography list at the end of contribution; it is also essential that all of literature referred in the footnotes of the contribution's text fully corresponds to the sources listed in the bibliography list placed at the end of the contribution and vice versa;*

**Literature:**

- ✚ please specify a complete bibliography of all sources according to current bibliographic standards (ISO 690)

*Note: all obligatory bibliographic data must be included to the full extent – both in references in the footnote as well as in bibliography list at the end of contribution; it is also essential that all of literature referred in the footnotes of the contribution's text fully corresponds to the sources listed in the bibliography list placed at the end of the contribution and vice versa;*

**Author's Contact:**

- ✚ please follow the below mentioned model structure of contact information on the author of contribution:

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Contribution manuscripts can be accepted only in electronic version in the format of the text editor MS Word document. Applying the stand-

ardized types and font sizes, line spacing as well as text formatting in the contribution manuscripts is highly recommended.

Your contribution manuscripts send, please, to the e-mail address of the journal's editorial office [sei.journal@gmail.com](mailto:sei.journal@gmail.com).

In the case of any uncertainty or necessity of providing additional information send your questions, please, to the e-mail address of the journal's editorial office [sei.journal@gmail.com](mailto:sei.journal@gmail.com).

We are looking forward to your contribution!

Yours faithfully,

Team **SOCIETAS ET IURISPRUDENTIA**